



Arnold Schwarzenegger
Governor

July 2, 2010
22M:383:JP:1053

Ms. Debra Donelson, WIB Director
County of Mendocino
631 S. Orchard Avenue
Ukiah, CA 95482

Dear Ms. Debra Donelson:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the County of Mendocino Local Workforce Investment Area's (Mendocino LWIA) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted from April 19, 2010 through April 23, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by Mendocino LWIA with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with Mendocino LWIA representatives, and service provider staff. In addition, this report includes the results of our review of sampled case files, Mendocino LWIA's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, Mendocino LWIA was allocated: \$170,018 to serve 57 adult participants; \$390,222 to serve 137 youth participants; and \$357,488 to serve 48 dislocated worker participants.

For the quarter ending December 2009, Mendocino LWIA reported the following expenditures for its ARRA funded activities: \$156,453 for adult participants; \$390,222 for youth participants; and \$195,301 for dislocated worker participants. In addition, Mendocino LWIA reported the following enrollments: 51 adult participants; 137 youth participants; and 36 dislocated worker participants. We reviewed case files for 30 of the 224 participants enrolled in ARRA funded activities as of April 19, 2010.

PROGRAM REVIEW RESULTS

We conclude that, overall, Mendocino LWIA is meeting applicable ARRA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is Mendocino LWIA's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain Mendocino LWIA's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Mrs. Jennifer Shane at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Linda Beattie, MIC 50
Greg Gibson, MIC 50
Jose Luis Marquez, MIC 50
Daniel Patterson, MIC 45